






















## Store and Forward

- ▶ Press 
- ▶ Press 
- ▶ Press  Or  (on the 8000)  
To Scroll ↓ Until You Reach  
**10. Store and Forward**
- ▶ Enter Password and Press 
- ▶ Press   
Terminal Will Display:  
**1. STAY ONLINE**  
**2. STAY OFFLINE**  
- Select from the options that appear  
- See notes at right description of each
- ▶ If option Two, Three or Four is selected, the terminal will prompt: **"LIMIT PER CARD?, ACCEPT?"**  
The terminal is asking if you would like to set a maximum limit for each card type. If you do not wish to set a limit per transaction or per batch,
- ▶ Press  to Set a Max Amount
- ▶ Or Press  to Bypass  
**"- ENTER MAX AMOUNT"**
- ▶ Press  to Set Maximum Transaction Amount for All Card Types
- ▶ Or Press  to set **NO LIMIT**
- ▶ Next the terminal will prompt: **"ENTER MAX TOTAL".** A limit can be set for the total amount of all transactions to be accepted offline. If a limit is set, once the terminal reaches that limit, it will no longer process offline.
- ▶ To set an OFFLINE batch limit, type in an amount and
- ▶ Press   
Or Press  to set **NO LIMIT**
- ▶ Terminal will Prompt:  
**"OFFLINE ANYWAY?, ACCEPT?"**  
**"Enter = Yes"**  
Terminal is asking are you sure you want to place the terminal offline.
- ▶ Press  to Accept All Selections  
Or Press  to cancel


## Types of Offline Modes

- ▶ In the instructions to the left, the terminal will prompt to select an offline mode. Below are descriptions of each available mode. **STAY OFFLINE** is the most often utilized.
- ▶ **Stay Online** – Terminal will process transactions only via radio/CDPD signal or phone line. This option would be used to put the terminal back online when needed such as if a phone line or wireless coverage is available or to run online transactions like debit and check.
- ▶ **Stay Offline** – Most commonly used offline option. Terminal will process transactions via offline only. Will not look for signal or phone line. With this option, the terminal will automatically switch to online when settlement is initiated in order to transmit all transactions. Terminal will automatically go back to offline when settlement is completed.
- ▶ **Off Until Batch** – Terminal will process transactions via offline only. When Batch settlement is initiated, the terminal will switch to online mode and transmit all transactions. If this option is used, terminal will need to be manually put back in offline mode after settlement is completed.
- ▶ **Off If No Line** – Terminal will process via offline if no radio/CDPD signal is obtained, or if no phone line is connected the terminal will attempt to find the wireless signal or the dial tone for several minutes before prompting: **RETRY OR PROCESS OFFLINE?** Press the  key at this prompt to process offline. If the  key is pressed while the terminal is searching for signal/dial tone, it will go to the **RETRY OR PROCESS OFFLINE?** prompt right away.

### NOTE:

- Store and Forward Offline Mode can only be set up manually on the terminal
- Batch Limit of 100 Offline transactions before settlement is required
- Regular Batch report will only show Online transactions.
- TO PRINT A REPORT OF OFFLINE SALES: Press , then 3 (Merch Options), use the  key or  key on the 8000, to scroll to option 10 (Offline Mode) and press .  
Enter Password if prompted and press . Next then press 4 (Reports), then 2 (Print Offlines). This report will show unauthorized Offline sales only.

## Uploading Offline and Batch Settlement


› When Batch Settlement is initiated, the terminal will prompt **Upload Offlines**. Press . Terminal will dial the authorizer and send each offline transaction for authorization. Each transaction will print a new mini-receipt with either a valid approval number, or a failure message.


### › Step-by-Step Instructions:

› Press 

› Or Press the  key on a Nurit 8000

› For Batch Press 

› To Upload Offlines Press  New Receipts and a Failed Transaction Report will Print

› If Print Failed Appears Next on the Screen. Press  to See a Report of Unapproved Transactions

› For Batch To Host Press  to Submit for Settlement

› Choose Host Press  for ALL Hosts

› Close Batch Press 

## Failed Transactions

› When the upload of offline transactions is complete, the terminal will prompt **print failed**. This will provide a print-out of any failed transactions in the terminal. These transactions are stored in the terminal memory and do not automatically clear at settlement. It is recommended to clear the failed transactions regularly because they will take up room in the terminal memory and count towards he 100 offline transaction capacity. See below for instructions to resend failed transactions for authorization and for clearing the failed transactions.

## Send Failed Transactions

› Press 

› Press  for Merchant Options



› Use  Or  (on the 8000) To Scroll ↓ Until You Reach 10. **Store and Forward**

› Press  for Re-send Failed

## Clear Failed Transactions

› Press 

› Press  for Merchant Options

› Use  Or  (on the 8000) to Scroll ↓ to **Store and Forward**

› Press  for Delete Failed

## NOTE:

- Once an Offline mode has been activated, credit card transactions (below the floor limit set, if any) will not attempt authorization at the time of sale. Each transaction will print receipts that say response "Offline" instead of an approval code. These transactions are stored in the terminal memory and will be sent for authorization when batch settlement is initiated.
- Online transactions like Debit cards, Phone Cards, Gift Cards and Checks will not be available to process in Offline mode. The terminal must be set to "Online" to process these transactions.
- This application will allow up to 500 Online transactions and up to 100 Offline transactions before requiring batch settlement.